# ANNUAL REPORT 2022



Evangelical Lutheran Church in America

# A MESSAGE FROM PRESIDING BISHOP ELIZABETH EATON



Dear friends in Christ,

We have seen many changes throughout the years and throughout the world. Sometimes we've been left yearning for the days when things didn't feel so complicated. Other times, we have seen something new happen and have asked, "Why did this take so long?" The church has been through its own changes as well. Some of these have left us wishing for simpler times while others have us waiting for even more to come about.

But, dear church, God still is unchanging. God's love is still the foundation on which the church was built. While we have seen many changes, both in the world and at the Evangelical Lutheran Church in America, the eternal love of God and the good news that dwells with Christ's death and resurrection continue to provide hope for everyone. This is why our mission remains steadfast, whether that is through our traditional mission work in places near and far or from new ventures and visions that encourage us to think of different ways to reach even more people.

The writer of Hebrews reminds us: "Do not neglect to do good and to share what you have, for such sacrifices are pleasing to God" (13:16). That could not be truer in the work we have been doing in each expression of the church. Your gifts continue to benefit the good work of spreading the good news throughout your communities, your synods and the whole church. We are all answering the call to continue to do good work with the help of your support, whether that is through your resources, your time or your talents. I am grateful for your generous support of each expression of the church. God calls all of us to continue to do the good work, and you continue to answer that call. We also continue to join you in that call and will remain true to looking toward God's unchanging promise. There is still much change and learning that will come before us, but God's steadfast love energizes us for the work God is still doing in the world through this church.

In Christ,

Elyaluon la Eaton

The Rev. Elizabeth A. Eaton Presiding Bishop Evangelical Lutheran Church in America

<sup>66</sup> Do not neglect to do good and to share what you have, for such sacrifices are pleasing to God <sup>99</sup> (Hebrews 13:16).

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#### **ANNUAL MEETING AGENDA**

- I. Call to Order & Greeting—John Butgereit
- II. Introduction to Hybrid Meeting
  - A. Practice Poll
  - B. Yes/No Button
  - C. Asking Questions
- III. Verify Quorum
- IV. Approval Of Agenda
- V. Opening Devotions Pastor Elaine Sveet
- VI. Secretary's Minutes
  - A. Approval of 2022 Annual Meeting minutes—February 20, 2022
  - B. Approval of Special Congregational Meeting minutes—May 15, 2022
  - C. Approval of Special Congregational Meeting minutes-December 18, 2022
- VII. Elections John Butgereit
  - A. Presentation of nominees
  - B. Floor open to additional nominations
  - C. Voting
- IX. President's Report
- X. Treasurer's Report and Approval of 2023 Budget—John Butgereit
- XI. Introduction of Pastor Elaine "Hopes for the Future"
- XII. Pastors Reports
- XIII. Education Reports
- XIV. Voting Results
- XV. Closing Prayer
- XVI. Adjournment

# **ANNUAL MEETING MINUTES—FEBRUARY 20, 2022**

Meeting called to order by Council President Kristi Burgess at 11:18am

Introduction to Hybrid Meeting: Practice Poll- Successful Yes/No Button- Successful

Questions- No questions

Verify Quorum: 62 members present in person, 22 members present online- 84 total

Introduction to hybrid meeting format with practice polling, review of the yes/no button, and opportunity for questions.

Motion made to approve the agenda with the modification of removing the ratification of Constitutional changes and adding Chris Torgeson and discussion regarding Education and Children's Ministries. Motion made by Luke Schaefer, seconded by Ian Thompson. Motion carried.

Opening devotion provided by Pastor Natasha Kolles

Secretary's minutes reviewed from last annual meeting in February 2021 and special congregational meeting in July 2021. Motion made by Bob Knudson to approve the minutes, seconded by Jared Kolles. Motion carried

Elections: Nominees for the Church Council, Trust and Nominations Committees were presented. There were equal number of nominees as vacancies. Due to this, Luke Schaefer made the motion to cease the nomination process and accept the ballot as uncontested, Jason Sunbakken seconded. Motion carried.

# ANNUAL MEETING MINUTES—FEBRUARY 20, 2022

# (continued)

Chris Torgeson reported that all church school activities are back in person stating that there are six new families who have joined the congregation. Confirmation and small groups are going well with Kortni Plorin and that youth group has been well attended.

Kristi B delivered the President's report, this is her final meeting on Church Council

Treasurer's report was presented with the budget. Discussion ensued regarding the differences in the expenditures and revenues including the proposal to add a new position of Office Manager. Luke Schaefer made the motion to approve the budget, McKayla Thompson seconded. Motion carried with four members voting nay.

Interim Pastor Steve Sathre was introduced and addressed the congregation

Closing prayer provided by Pastor Steve

Sue Robb made the motion to adjourn the meeting at 12:11pm, seconded by lan Thompson. Meeting adjourned

Respectfully submitted, Carrie Lewis, Secretary

# **SPECIAL CONGREGATIONAL MEETING**—May 15th, 2022

Purpose: Special meeting called for the purpose of approval for the proposed call committee members.

Verified presence of 81 member present and on Zoom meeting. Sign in sheets were reviewed by council member Bethany Jensen and staff member Chris Torgeson.

Meeting was called in order at 11:20 am by President John Butgereit. Time was allowed for questions about call process or nominees. Information about individual call committee members was dispersed in paper form at the meeting and had been shared electronically more than 2 weeks prior to meeting. Those present in person were recognized bu having them stand.

Melody Sundbakken made a motion to accept the proposed ballot of call committee members unanimously. Carrie Lewis seconded the motion. No additional comments or concerns were raised. Ballot was approved unanimously.

Call Committee Members include: David DeMers, Todd Asendorf, Patricia Jorgenson, Nathan Anderson, Dawn Whitcher, Amy Edwards, Sarah Eichhorn.

Meeting was adjourned at 11:25 am.

Minutes respectfully submitted by Bethany Jensen (Secretary).

## SPECIAL CONGREGATIONAL MEETING—December 18th, 2022

The meeting was called to order at 11:06 am by church council president John Butgereit. He thanked the call committee for all their work and also thanked Pastor Steve Sathre for his guidance as our interim lead pastor. John then introduced Dawn Whitcher, representing the call committee, to make a recommendation on calling the Reverend Elaine Sveet as the new lead pastor of Zion Lutheran Church.

Dawn Whitcher, on behalf of the call committee, made the motion to call Pastor Elaine Sveet as the lead pastor. The motion was seconded by Dennis Nordquist. A vote was taken using a secret paper ballot.

| Base Salary            | \$60,000.00  |
|------------------------|--------------|
| Social Security Offset | \$6,058.80   |
| Housing Allowance      | \$19,200.00  |
| Benefits               | \$30,888.00  |
| Other Expenses         | \$2,230.00   |
| Total                  | \$118,376.80 |

Jason Sundbakken made the motion to accept this proposed compensation. John Huettl seconded the motion. A vote was taken using a secret paper ballot.

The motion to call carried.

The motion to offer her the proposed compensation package carried.

The meeting was adjourned by President John Butgereit.

Submitted by Rich Jensen

|  | F  | Results of the vote  |    |
|--|----|----------------------|----|
| Motion to call Rev. Sveet Motion to accept proposed compensation |    |                      |    |
| Number of votes cast   | 95 | Number of votes cast | 95 |
| Number required  | 75 | Number required      | 75 |
| Yes votes  | 93 | Yes votes            | 93 |
| No votes   | 2  | No votes             | 2  |



#### REPORT FROM THE COUNCIL PRESIDENT John Butgereit

# "Only God is the same yesterday, today, and tomorrow. The Church has always been changing."-Gene Robinson

The last year has certainly been a year of change at Zion. We've celebrated some of the changes while we grieved some of the others. We've seen both the coming and the going of Pastor Steve as he helped us navigate through the unknowns of not having a Senior Pastor for the first time in many years. We said goodbye to Karen and Melody who both played vital roles in the communications and daily activities of the church. Several leaders within the congregation faithfully completed their terms on church council and various committees. At times it was easy to have the feeling that Zion was losing more than it was gaining.

As we all know, change happens on God's time, not ours. That feeling of loss has quickly changed to feelings of joy and hope. We've had the pleasure of filling our vacant positions with new staff who are passionate and devoted to serve the mission of the church. Jen's role as Operations Director has proven to be of great value already. She's helped the budget planning process become much more streamlined and efficient. Our new Office Administrator, Crystal works diligently to make sure the day to day needs of the congregation are met.

Last, but certainly not least, Pastor Elaine Sveet has begun her new role as our Lead Pastor. Through my early interactions with Pastor Elaine, I'm grateful for her gentle reassurance that not only will everything be alright, but our church is in a great place. We have a committed and active congregation, stellar programming for both youth and adults, very nice facilities, dedicated volunteers, and stable finances. Some of the people in our church community may be different, but God's love and guidance is ever present and continues to guide Zion in the direction that we're meant to go.

I'd like to give a special thank you and recognition to our long-term church staff who have remained focused and unwavering in their efforts to fulfill Zion's mission over the last year. Pastor Natasha, Chris, Kortni, and Eric have all been stabilizing forces that have kept Zion on course.

We sit in front of a new church year. We don't know what to expect, but I think we have plenty of reason to look forward with optimism. We are well positioned to live up to our mission, Loved by God – Living Out the Love of Jesus.

Blessings~ John Butgereit



## ASSOCIATE PASTOR FOR WORSHIP & CONGREGATIONAL LIFE Pastor Natasha Kolles

"And the one who was seated on the throne said, "See, I am making all things new." Also he said, "Write this, for these words are trustworthy and true." Then he

said to me, "It is done! I am the Alpha and the Omega, the Beginning and the End. To the thirsty I will give water as a gift from the spring of the water of life." Revelation 21:5-6

I've learned within the last few years of building on my leadership skills through continued education, study, and conversations that I am a forward thinker. I don't spend a lot of time on the past, and sometimes push past the present skipping to the future. However, as we reflect on the past year and look forward to the new year, we do it knowing God is the constant; the beginning and the end. With open hearts and minds we see God at work in the past, present, and future.

Highlights of 2022

- 1. Being together There is sense of community and being connected.
- 2. Programming One of my favorite things to do at Zion is to connect with our youth through church school, confirmation, and young adults. Whether through teaching confirmation, filling in for small group leader, preaching children sermons, catching up with young adults who are home from college, or directing 60+ church school students in a Minecraft Christmas Program. Using my creativity and theatre skills to tell story has been a highlight for me.
- 3. For our 125-year celebration/remembrance I was able to spend an afternoon going through old photos creating a poster board. It was fun to recognize faces wondering about the stories behind the photos and many pieces of memorabilia.
- 4. Worshiping together This is what I missed most when I was on Sabbatical. Worshipping with all of you and our fellowship together is very life giving.
- 5. Sabbatical This was a time of intentional rest, renewal, and adventure. I hope to share more of our European adventures with you in the future.
- 6. Personally Our family had a difficult end to the year with the sudden death of my mother-in-law. As a family we are all still grieving in our own way as well as together. It's humbling to be on this side of grief. For years I have observed, listened, prayed, and taught about grief but living it is a very different experience.
- 7. 2023 I am so excited for the coming year. Pastor Elaine brings with her creativity, experience, and excitement. As a staff we are looking forward to stability and consistency. I hope that's the theme for 2023 as well as a little fun too. I continue to grow as a Pastor and leader. A couple of ways I am working towards this is through continuing education. One unique opportunity is the four-year Family Systems Academy through the ELCA in partnership with the Western ND Synod. I Have learned so much already in my first year. Thanks to the Lilly grant I am also able to continue with leadership growth working with a one-on-one coach.
- 2023 Congregational Renewal Zion will be working on congregational renewal with the funds received from my Lilly Endowment Grant. I am working with Leaderwise Church Consulting Firm, Pastor Elaine, and the church council to bring forward within the next month a plan for church renewal.

Respectfully submitted by,

Pastor Natasha Woitzel-Kolles



Western North Dakota Synod Evangelical Lutheran Church in America God's work. Our hands.

#### January 2023

Sisters and brothers in Christ of the Western North Dakota Synod,



Grace and peace in the name of our Savior Jesus the Christ!

In this Epiphany season, most of our congregations are focused on annual reports, annual meetings, election of new congregational leadership, and looking forward to what mission and ministry God is calling us into in this new year.

There is an ancient word that describes the mission and ministry we do together as church.

That word is "synod." Synod is a combination of two Greek words – *syn* (together) and *hodos* (a way). I'm grateful for the many ways that this ancient word

continues to guide and shape our life and work together as people of faith across the prairies of western North Dakota, on the Way together – church together.



"We know that all things work together for good for those who love God, who are called according to his purpose." (Romans 8:28)



As part of the Western North Dakota synod, you and your congregation are called by God into a mission and ministry that is stronger because we are joined together as a synod. God's mission and ministry through synods unites the ministry of local congregations with the ministry of other expressions of our church – regionally, nationally, and globally. And as part of the Evangelical Lutheran Church in America, we proclaim that we are ...

"... a church that shares a living, daring confidence in God's grace. As members of the ELCA, we believe that we are freed in Christ to serve and love our neighbor. With our hands, we do God's work of restoring and reconciling communities in Jesus Christ's name throughout the world."

Thank you for being part of this living, daring confidence in God's grace! It is the abundant ways that you share the gifts God has first given to you – your hands, feet, voices, and financial resources – that encourage and enable any of this to happen. The mission and ministry God called us to do as church together in 2022 was impossible without you. And the mission and ministry we will do together in 2023 will also be impossible without you. May your congregation and our synod be filled



with abundant opportunities to serve our neighbors in Jesus' name in all that we do as church together in 2023!

Serving in Christ together,



The Rev. Craig A. Schweitzer Bishop, Western North Dakota Synod – ELCA

1000 Tacoma Ave., Suite 300 • Bismarck, ND 58504 • 701.223.5312 • www.wndsynod.org

#### AUDITING COMMITTEE REPORT

We have examined the Treasurer's Report of Zion Lutheran Congregation for the year ending December 31, 2022.

We have made such tests and verifications as were deemed advisable and necessary under the circumstances and it is our conclusion the Treasurer's Report is a true and accurate reflection of the year's operations and financial status.

As required by the By-Laws of Zion Lutheran Congregation, we submit the following insurance information:

Package coverage is written with Church Mutual Insurance Company of Merrill, WI. The policy numbers are 0012876-02-098704 (common policy) and 0012876-81-098705(umbrella liability policy). The policies terms are for 36 months and they will expire on the 1st of April 2023. Policies automatically renew at each anniversary with the policies' premiums subject to adjustment at that time. The current premiums (for the year ending April 1, 2022) total \$7,422.64.

The common policy coverages are as follows:

| Blanket Limit for Buildings & Business Personal Property<br>(main location) | \$3,342,000         |
|---|---------------------|
| General Aggregate Liability   | \$5,000,000         |
| Products-Completed Operations Liability                                     | \$2,000,000         |
| Personal & Advertising Injury Limit   | \$2,000,000         |
| Pastoral Professional Counseling Liability                                  | \$5,000,000         |
| Each Limit (Occurrence)   | \$2,000,000         |
| Medical Payments- Any one person  | \$ 10,000           |
| Forgery or Alteration; Money & Securities (Occurrence)                      | \$ 25,000           |
| EDP (Mechanical & Electrical Breakdown)                                     | \$ 100,000          |
| Sexual Misconduct, Abuse Aggregate Liability                                | \$500,000/1,000,000 |
| Employee Dishonesty- Theft of Money and Securities                          | \$ 12,000           |
| Employee Dishonesty- Forgery or Alteration                                  | \$ 25,000           |
| Directors, Officers and Trustees Liability (Occurrence)                     | \$3,000,000         |
| Employment Practices Liability (Aggregate)                                  | \$ 250,000          |
| Cyber Liability   | \$ 100,000          |
|   |                     |

Church members, officers and volunteer workers are covered as additional insured. These policies do not apply to any bodily injury or property damage arising out of or resulting from asbestos or lead in any form. The basic deductible on the main policy is \$2,500. The umbrella liability policy includes enhancements which add additional coverage specially designed for Religious Institutions and carries a \$10,000 deductible. The common policy also includes a number of endorsements which add specific limited coverage in various areas such as lock replacement and refrigerated foods.

Respectfully submitted.

oger Suttormson

# ANNUAL AUDITING REPORT

With this report, the Auditor(s) /Audit Committee present its audit of the financial books and records of the congregation and all its related organizations to the Congregation Council.

Church: Zion Lutheran Church Synod: Western ND Synod

For the period beginning 1/1/2022 and ending 12/31/2022

The audit objectives related to the internal audit of Zion Lutheran Church's financial books, records and operations include determination that:

- All assets and liabilities recorded in the congregation's books and records are supported by appropriate independent documentation (i.e., bank statements and vendor invoices)
- All general ledger balances are appropriately reconciled to their underlying assets (i.e., bank statements) and liabilities (i.e., accounts payable) in a timely and accurate manner
- Controls governing the congregation's investments and bank accounts are in place and operating as intended
- All necessary insurance policies are in place and in force
- All major capital expenditures have been approved by the governing body (i.e., Congregational Council)
- Expenses are appropriately approved and supported by the appropriate documentation

Financial Review completed by

Date: Roo uttormso

Insurance review completed by

Date: 1-19-23

er Guttormson

# **GENERAL FUND REVENUES & EXPENSES STATEMENT**

|  |     | ROPOSED<br>23 BUDGET             | 20 | 22 ACTUAL  | 202 | 22 BUDGET   |
|--|-----|----------------------------------|----|------------|-----|-------------|
| REVENUES:  |     |                                  |    |            |     |             |
| Regular Offering   | \$  | 551,923.87                       | \$ | 493,906.11 | \$  | 555,825.00  |
| Initial Offering   |     | 425.00                           |    | 421.00     |     | 400.00      |
| Loose Offering   |     | 13,000.00                        |    | 9,913.66   |     | 10,000.00   |
| Youth Ministries   |     | 4,500.00                         |    | 3,856.50   |     | 3,250.00    |
| Food Faith & Family Meals  |     | 9,500.00                         |    | 7,949.65   |     | 5,000.00    |
| ELCA Global Mission  |     | 3,600.00                         |    | 3,398.81   |     | 3,600.00    |
| Thrivent Choice Dollars  |     | 2,000.00                         |    | 1,720.00   |     | 2,000.00    |
| Faith Formation  |     | 400.00                           |    | 402.00     |     | 450.00      |
| Community Outreach   |     | 5,000.00                         |    | 3,206.44   |     | 5,000.00    |
| Fundraisers for Special Missions Gifts   |     | 6,000.00                         |    | 0.00       |     | 0.00        |
| Miscellaneous  |     | 5,000.00                         |    | 664.83     |     | 5,000.00    |
| Rent-Preschool   |     | 7,650.00                         |    | 7,650.00   |     | 7,650.00    |
| Building Fund Contributions  |     | 0.00                             |    | 0.00       |     | 0.00        |
| Transfer In From Building Fund   |     | 5,000.00                         |    | 0.00       |     | 3,000.00    |
| Transfer In From Contingency Fund  |     | 0.00                             |    | 0.00       |     | 0.00        |
| Transfer In From Music Enhancement Fund  |     | 24,759.76                        |    | 17,976.00  |     | 17,976.00   |
| Transfer In from Building Fund Earnings  |     | 65,000.00                        |    | 78,418.00  |     | 78,418.00   |
| Clergy Renewal Grant   |     | 0.00                             |    | 654.50     |     | 0.00        |
| Special Offering - Outdoor Space   |     | 0.00                             |    | 475.00     |     | 0.00        |
| TOTAL REVENUES   | \$  | 703,758.63                       |    | 630,612.50 |     | 697,569.00  |
| EXPENSES:<br>Program   |     |                                  |    |            |     |             |
| Worship  |     | 30,559.76                        |    | 7,924.24   |     | 7,170.00    |
| Faith Formation  |     | 26,670.00                        |    | 22,045.70  |     | 26,550.00   |
| Witness  |     | 1,650.00                         |    | 775.53     |     | 2,290.00    |
| Stewardship  | _   | 4,350.00                         |    | 3,734.52   |     | 4,614.00    |
| Total Program  | \$  | 63,229.76                        | \$ | 34,479.99  | \$  | 40,624.00   |
| Missions (see schedule A)  | \$_ | 33,400.00                        | \$ | 31,129.22  | \$  | 33,600.00   |
| Operations   |     |                                  |    |            |     |             |
| Buildings & Properties   |     | 81,900.00                        |    | 79,555.19  |     | 81,418.00   |
| Office/Administration  |     | 10,450.00                        |    | 8,908.26   |     | 11,740.00   |
| Total Operations   | \$  | 92,350.00                        | \$ | 88,463.45  | \$  | 93,158.00   |
| Staff Salaries/Wages/Benefits  |     |                                  |    |            |     |             |
| Pastors Salaries & Housing Allowance   |     | 151,805.88                       |    | 138,244.11 |     | 162,561.76  |
| Staff Salaries   |     | 233,512.57                       |    | 225,979.50 |     | 258,356.29  |
| Benefits, Taxes & Other  |     | 147,003.81                       |    | 94,772.84  |     | 154,249.38  |
| Total Salaries/Wages/Benefits  | \$  | 532,322.26                       | \$ | 458,996.45 | \$  | 575,167.43  |
| TOTAL EXPENSES   | \$  | 721,302.02                       | \$ | 613,069.11 | \$  | 742,549.43  |
| Revenues Over/(Under) Expenses<br>2022 Carry Over Cash Balance<br>Total Budget | \$  | (17,543.39)<br>17,543.39<br>0.00 | \$ | 17,543.39  | \$  | (44,980.43) |

# **REVENUES & EXPENSES BY FUND STATEMENT**

|  | BAL - 1/1/22 | REVENUE      | EXPENSES      | BAL - 12/31/22 |
|--|--------------|--------------|---------------|----------------|
| GENERAL                                | \$102,187.03 | \$630,612.50 | -\$613,069.11 | \$119,730.42   |
| PHASE II                               | 55,119.86    |              |               | 55,119.86      |
| BUILDING                               | 1,881,866.96 |              |               |                |
| Donations                              |              | 2,045.00     |               |                |
| Transfer to General Fund               |              |              | (78,418.00)   |                |
| Fees & Transfers                       |              |              | (17,236.61)   |                |
| Change in Value                        |              |              | (282,749.01)  | 1,505,508.34   |
| WORSHIP / MUSIC ENHANCEMENT            | 226,417.86   |              |               |                |
| Interest                               |              | 0.66         |               |                |
| Transfer to General Fund               |              |              | (25,337.54)   |                |
| Fees                                   |              |              | (1,986.33)    |                |
| Change in Value                        |              |              | (34,412.69)   | 164,681.96     |
| CONTINGENCY                            | 0.00         |              |               |                |
| Transfer to General Fund               |              | 0.00         | 0.00          |                |
| Interest                               |              | 0.00         |               | 0.00           |
| YOUTH CONTINGENCY                      | 7,908.14     |              |               |                |
| Transfer to Savings (General)2021 Trns |              | 250.00       |               |                |
| Interest                               |              | 17.53        |               | 8,175.67       |
| SABBATICAL CONTINGENCY                 | 49,063.42    |              |               |                |
| Transfer to Savings (General)          |              | (44,495.83)  |               |                |
| Interest                               |              | 56.04        |               | 4,623.63       |
| CONGREGATIONAL RENEWAL                 | 0.00         |              |               |                |
| Transfer from Sabbatical Contingency   |              | 8,100.00     |               |                |
| Interest                               |              | 12.38        |               | 8,112.38       |
| TREES & GROUNDS                        | 57,046.15    |              |               |                |
| Interest                               | 8            | 122.99       |               | 57,169.14      |
| COMMUNITY OUTREACH                     | 1,767.89     |              |               |                |
| 2022 funds disbursement                |              |              |               |                |
| Interest                               |              | 3.82         |               | 1,771.71       |

|    | Proposed<br>2023 Budget |  |   |   | 22 Actual   | 20 | )21 Actual |
|----|-------------------------|--|---|---|---|----|------------|
| \$ | 18,000.00               | \$   | 18,000.00   | \$  | 18,000.00   |    |            |
|    | 3,000.00                |  | 3,000.00  |   | 6,204.00  |    |            |
|    | 3,000.00                |  | 3,600.00  |   | 3,000.00  |    |            |
|    | 3,600.00                |  | 3,600.00  |   | 3,600.00  |    |            |
|    | 800.00                  |  | 706.50  |   | 534.58  |    |            |
|    | 5,000.00                |  | 3,030.09  |   | 3,037.81  |    |            |
| \$ | 33,400.00               |  | \$31,936.59   |   | \$34,376.39   |    |            |
|    | 20                      | \$ 18,000.00<br>3,000.00<br>3,000.00<br>3,600.00<br>800.00<br>5,000.00 | 2023 Budget 20<br>\$ 18,000.00 \$<br>3,000.00<br>3,000.00<br>3,600.00<br>800.00<br>5,000.00 | 2023 Budget         2022 Actual           \$ 18,000.00         \$ 18,000.00           3,000.00         3,000.00           3,000.00         3,600.00           3,600.00         3,600.00           3,600.00         3,600.00           5,000.00         3,030.09 | 2023 Budget         2022 Actual         20           \$ 18,000.00         \$ 18,000.00         \$           3,000.00         3,000.00         \$           3,000.00         3,600.00         \$           3,600.00         3,600.00         \$           5,000.00         3,030.09         \$ |    |            |

# **PAYROLL REPORT**

|  | BUDGET        | 2023             | ACTUAL        | 2022         |
|--|---------------|------------------|---------------|--------------|
| 2  | <u>Detail</u> | Total            | <u>Detail</u> | <u>Total</u> |
| PASTORAL STAFF                               |               |                  |               |              |
| Steve Sathre                                 |               |                  |               |              |
| Salary                                       |               |                  | \$59,915.73   |              |
| FICA Allowance                               |               |                  | 4,584.93      |              |
| Pension, Major Med & Dis                     |               | 0.00             | 5,722.50      | 70,223.16    |
| Elaine Sveet                                 |               |                  |               |              |
| Salary                                       | \$79,200.00   |                  |               |              |
| FICA Allowance                               | 6,059.00      |                  |               |              |
| Pension, Major Med & Dis                     | 30,888.00     | 116,147.00       |               | 0.00         |
| Natasha Woitzel-Kolles                       |               |                  |               |              |
| Salary                                       | 72,605.88     |                  | 72,714.16     |              |
| FICA Allowance                               | 5,554.35      |                  | 5,450.64      |              |
| Pension, Major Med & Dis                     | 44,232.84     | 122,393.07       | 42,764.16     | 120,928.96   |
| TOTAL PASTORS                                |               | \$238,540.07     |               | \$191,152.12 |
| STAFE  |               |                  |               |              |
| STAFF<br>Jennifer Barta, Operations Director | 57,500.00     |                  | 27,579.69     |              |
| Health Insurance - 50% Pd                    | 2,879.20      |                  | 21,010.00     |              |
| Payroll Taxes                                | 4,398.75      |                  |               |              |
| Employer 3%                                  | 1,725.00      | 66,502.95        | 718.70        | 28,298.39    |
|  |               |                  |               |              |
| Chris Torgeson, Ed Dir                       | 54,956.57     |                  | 54,956.53     |              |
| Health Insurance - 50% Pd                    | 2,660.00      |                  |               |              |
| Payroll Taxes                                | 4,204.18      |                  |               |              |
| Pension, Dis & Employer 3%                   | 8,318.19      | 70,138.94 _      | 8,109.97      | 63,066.50    |
| Karen Olson, Ofc Mgr & Financial Sec         | 0.00          |                  | 32,350.20     |              |
| Employer 3%                                  | 0.00          | 0.00             | 933.07        | 33,283.27    |
|  |               | A DEL SPORT A LA |               |              |
| Crystal Larson, Office Administrator         | 34,320.00     |                  | 7,636.13      |              |
| Health Insurance - 50% Pd                    | 2,265.80      |                  | 0.00          |              |
| Payroll Taxes                                | 2,625.48      |                  |               |              |
| Employer 3%                                  | 772.20        | 39,983.48        | 0.00          | 7,636.13     |
| Kortni Plorin, Youth/Family Ministry         | 39,520.00     |                  | 37,931.76     |              |
| Health Insurance - 50% Pd                    | 1,930.50      |                  | 2,400.00      |              |
| Payroll Taxes                                | 3,023.28      |                  | 2,400.00      |              |
| Employer 3%                                  | 1,185.60      | 45,659.38        | 1,029.60      | 41,361.36    |
| Employer 576                                 | 1,105.00      | 40,009.00        | 1,029.00      | 41,501.50    |
| Eric Burckhard, Custodian                    | 41,600.00     |                  | 43,101.99     |              |
| Payroll Taxes                                | 3,182.40      |                  |               |              |
| Health Insurance - 50% Pd                    | 2,398.40      |                  | 2,400.00      |              |
| Employer 3%                                  | 1,248.00      | 48,428.80 -      | 1,181.39      | 46,683.38    |
|  |               |                  |               |              |
| Mary Lauinger, Bookkeeper                    |               | 0.00             |               | 2,460.60     |
| Music Director                               |               | 5,304.00         |               | 10,810.64    |
| Part-time Custodians                         |               | 5,616.00         |               | 497.87       |
| Accompanists                                 |               | 5,650.00         |               | 4,800.00     |
| Worship Music Leaders                        |               | 5,400.00         |               | 3,675.00     |
| Children's School Music Leaders              |               | 4,200.00         |               | 375.00       |
| Praise Band                                  |               | 3,300.00         |               | 0.00         |
| Nursery                                      |               | 4,000.00         |               | 1,434.99     |
| TOTAL STAFF                                  |               | \$542,723.62     |               | \$216,084.74 |
| PAYROLL TAXES AND OTHER                      |               | 9,585.38         |               | 123,943.51   |
| TOTAL  |               | \$552,309.00     |               | \$531,180.37 |

# **2022 STATISTICAL REPORT**

|   | 2022                                    |           | 20           | )21  | 2020                   |                |
|---|---|-----------|--------------|--|------------------------|----------------|
| Accessions  | Baptized                                | Confirmed | Baptized     | Confirmed                                      | Baptized               | Confirmed      |
| Received by Baptism   | 14                                      | n/a       | 24           | n/a  | 11                     | n/a            |
| Baptized Members Confirmed  | n/a                                     | 22        | n/a          | 20   | n/a                    | 10             |
| Received by Transfer  | 29                                      | 16        | 9            | 4  | 0                      | 0              |
| By Affirmation of Faith   | 5                                       | 0         | 20           | 15   | 1                      | 2              |
| Return to Active Status   | 2                                       | 2         | 11           | 6  | 3                      | 1              |
| Totals  | 50                                      | 40        | 64           | 45   | 15                     | 13             |
| •   |   |           |              |  |                        |                |
| Losses  | Baptized                                | Confirmed | Baptized     | Confirmed                                      | Baptized               | Confirmed      |
| By Death  | 6                                       | 6         | 10           | 10   | 19                     | 20             |
| By Transfer   | 15                                      | 12        | 7            | 4  | 2                      | 0              |
| Moved to Inactive Status  | 39                                      | 28        | 55           | 35   | 84                     | 35             |
| Totals  | 60                                      | 46        | 72           | 49   | 105                    | 55             |
| Net Increase/Decrease   | Baptized                                | Confirmed | Pontizod     | Confirmed                                      | Baptized               | Confirmed      |
|   | (10)                                    | (6)       | Baptized (8) | (4)  | (90)                   | (42)           |
| 2022 566<br>2021 572<br>2020 614<br>0 200 400 600<br>■ Total Confirmed Members ■ Total  | 887<br>897<br>98<br>800<br>Baptized Mer | 1000      |              | 214<br>76<br>11<br>200 300<br>nline Attendance | 400 500<br>■ Attendanc | 628<br>600 700 |
| Total Gifts         Average Gift Per Confirmed           2022         \$525,019           2021         \$547,263           2020         \$598,750           \$0         \$150,000 \$300,000 \$450,000 \$600,000 |   |           |              |  |                        |                |

| Pastoral Acts | 2022 | 2021 | 2020 |
|---------------|------|------|------|
| Baptisms      | 14   | 24   | 12   |
| Confirmations | 22   | 20   | 11   |
| Funerals      | 20   | 20   | 24   |
| Weddings      | 3    | 4    | 7    |

## **TRUST COMMITTEE REPORT**

The Zion Lutheran Church Trust Committee, consisting of members elected by the Congregation, is responsible for administering the permanently and temporarily restricted bequests, contributions, memorials and gifts given to and for the benefit of Zion Lutheran Church.

Some highlights funded this year were:

- Metigoshe Staff scholarships
- Metigoshe camperships
- Commercial grill cover and parts
- Cake for Zion's 125<sup>th</sup> Anniversary celebration
- Kids Sabbath Minecraft Christmas materials
- ELCA Extravaganza continuing education for staff
- LYO Western Synod Gathering registration

The permanently restricted funds are comprised of three separate funds which preserve their principal or corpus, but may expend the distributable income, as defined by the fund documents.

- 1) The Lawrence and Hazel Snippen Trust is a donor created fund for the benefit of Zion Lutheran Church. Even though it's under the control of a separate Trustee, it is completely dedicated to the Zion Lutheran Church Trust, and is therefore included herein. John Huettl is the Trustee for this fund.
- 2) The Perpetual Fund accepts bequests, donations and memorials from benefactors and donors wishing to make contributions preserving the principal or corpus while allowing the earnings from those funds to provide support for Zion Lutheran Church's activities, missions, programs and needs at the discretion of the Trust Committee.
- 3) The ND Tax Credit Endowment Fund, established in 2014, accepts donations from donors wishing to claim the North Dakota Endowment Income Tax Credit for their contributions in accordance with the special rules, requirements and restrictions of North Dakota Law and the Fund.

The Perpetual and Tax Credit Funds transfer their distributable income quarterly into the temporarily restricted ELCA Income Fund (established in June 2017), which earns income as well. The Snippen Trust earnings are distributed quarterly into the Disbursement Account. Transfers are made from the Income Fund to the Disbursement Account as needed. The Trust Committee administers the distribution of those earnings in support of Zion Lutheran Church's activities, missions, programs and needs at its discretion per the Zion Trust Fund Bylaws. The activities in these Trust Funds are reported on the first following page.

The Memorial and Gift Funds may be restricted for use per donor specification and may be fully expended for those purposes. Church Pastors, Staff, and Committee Chairs direct the expenditure of these funds under the oversight of the Trust Committee. Those purposes are separately accounted for in individually sub-divided funds. The activities in these Memorial and Gift Funds are reported on the second following page.

The Trust Committee meets regularly and on special occasions to conduct the business of administering the funds under their control. There are fifteen committee members who are elected to serve three-year terms with a third of them being elected each year. Members may be elected to serve two consecutive three-year terms. After completing a second consecutive term, individuals must take a one-year hiatus before they can again serve on the committee.

Kent Kirkhammer President, Zion Lutheran Church Trust Committee

# **TRUST COMMITTEE REPORT-2022 Memorial & Gift Funds**

| Building Fund (holding acct)           |                 | Music Ministry Fund                 |                  |
|--|-----------------|-------------------------------------|------------------|
| Balance 01/01/2022                     | 0.00            | Balance 01/01/2022                  | 6,238.47         |
| Receipts                               | 80.00           | Receipts                            | 60.00            |
| Transfer to Zion Building Fund         | (80.00)         | Disbursements                       | (64.43)          |
| Balance 12/31/2022                     | 0.00            | Balance 12/31/2022                  | 6,234.04         |
| Community Outreach Fund (holding acct) |                 | Perpetual Trust Fund (holding acct) |                  |
| Balance 01/01/2022                     | 0.00            | Balance 01/01/2022                  | 0.00             |
| Receipts                               | 0.00            | Receipts                            | 4,821.00         |
| Transfer to Zion Comm Outreach Fund    | 0.00            | Transfer to ELCA Trust Account      | (4,821.00)       |
| Balance 12/31/2022                     | <u>0.00</u>     | Balance 12/31/2022                  | 0.00             |
| Education Fund                         |                 | Undesignated Memorial Fund          |                  |
| Balance 01/01/2022                     | 4,725.81        | Balance 01/01/2022                  | 8,206.42         |
| Receipts                               | 25.00           | Receipts                            | 3,777.89         |
| Disbursements                          | 0.00            | Disbursements                       |                  |
| Balance 12/31/2022                     | <u>4,750.81</u> | - Framing Memorial Picture          | (223.33)         |
|  |                 | - Poinsettia/Easter Flowers         | (1,163.87)       |
| General Fund holding acct)             |                 | - Lapatop - Lead Pastor             | (877.19)         |
| Balance 01/01/2022                     | 0.00            | - Receipt Book                      | (22.22)          |
| Receipts                               | 1,505.00        | Balance 12/31/2022                  | <u>9,697.70</u>  |
| Transfer to Zion General Fund          | (1,505.00)      |                                     |                  |
| Balance 12/31/2022                     | 0.00            |                                     |                  |
|  |                 | TOTAL ALL FUNDS                     |                  |
| Global Missions Fund (holding acct)    |                 | Balance 01/01/2022                  | 27,848.7         |
| Balance 01/01/2022                     | 0.00            | Receipts                            | 10,783.89        |
| Receipts                               | 20.00           | Disbursements                       | (7,172.04)       |
| Transfer to Zion Global Missions Fund  | (20.00)         | Transfers to other accounts         | (1,605.00)       |
| Balance 12/31/2022                     | <u>0.00</u>     | Balance 12/31/22                    | <u>29,855.55</u> |
| Playground Equipment Fund              |                 |                                     |                  |
| Balance 01/01/2022                     | 8,678.00        |                                     |                  |
| Receipts                               | 495.00          |                                     |                  |
| Disbursements                          | 0.00            |                                     |                  |
| Balance 12/31/2022                     | <u>9,173.00</u> |                                     |                  |

## **MARKET VALUE FUND BALANCE**

#### Zion Lutheran Church Trust Market Value Fund Balance

January 1, 2022 - December 31, 2022

|  | Snippen<br>Trust                 | ELCA<br>Perpetual<br>Fund | ELCA Tax Credit<br>Endowment<br>Fund | ELCA<br>Income<br>Fund | 1st Western<br>Disbursement<br>Account  | Total<br>ZLC<br>Trust Funds              |
|--|----------------------------------|---------------------------|--------------------------------------|------------------------|---|--|
| MARKET VALUE FUND<br>BALANCE- 1/1/2022   | \$185,342.22                     | \$819,524.43              | \$171,520.57                         | \$83,722.25            | \$8,949.63  |  |
| CONTRIBUTIONS<br>Snippen Fund<br>Income Fund<br>Total Contributions  |                                  | 2,595.00                  | 5,000.00                             | 34,884.84              | 10,299.65<br>13,500.00  | \$66,279.49                              |
| CHANGE IN MARKET VALUE   | (20,918.81)                      | (141,771.13)              | (30,440.25)                          | (15,288.79)            | 0.00  | (\$208,418.98)                           |
| ORDINARY NET INCOME<br>Interest & Dividends<br>Mgmt Fees<br>Net Income   | 8,921.09<br>(150.00)<br>8,771.09 | 28,718.56                 | 6,166.28                             | 2,962.70               | 39.68   | \$46,808.31<br>(\$150.00)<br>\$46,658.31 |
| TRANSFERS OF<br>DISTRIBUTABLE FUNDS  | (11,902.10)                      | (28,718.56)               | (6,166.28)                           | (13,500.00)            | 0.00  | (\$60,286.94)                            |
| DISTRIBUTIONS<br>Metigoshe staff scholarships<br>Metigoshe Camp Scholarships<br>Youth Dir - Retreat Expenses<br>Youth Synod Gathering<br>Deposit Tickets/Endorsement<br>Commercial Grill parts/cover<br>Zion's 125th Celebration Cak<br>Mine Craft Christmas Supplie<br>Operations Director Hours<br>Total Distributions | t Stamper<br>es                  |                           |                                      |                        | (\$3,250.00)<br>(\$5,182.00)<br>(\$635.41)<br>(\$500.00)<br>(\$65.28)<br>(\$1,204.81)<br>(\$275.00)<br>(\$940.00)<br>(\$1,540.00) | (\$13,592.50)                            |
| MARKET VALUE FUND<br>BALANCE- 12/31/2022   | \$161,292.40                     | \$680,348.30              | \$146,080.32                         | \$92,781.00            | \$19,196.46   | (\$169,360.62)                           |

Additional 2022 CONTRIBUTIONS deposited after 12/13/2022

\$5,000.00



# EDUCATION & CONGREGATIONAL & FAMILY MINISTRIES

#### Chris Torgeson, Director of Education & Family Ministry

"You should love the Lord your God with all your heart, and with all your soul, and with all your might. Keep these that I am commanding you today in your heart. Recite them to your children and talk about them when you are at home and when you are away, when you lie down and when you rise. Bind them as a sign on your hand, fix them as an emblem on your forehead, and write them on the doorpost of your house and on your gates." Deuteronomy 6:4-9

Dear Brothers and Sisters in Christ,

We continue to be called to LOVE, TEACH, AND LIVE out the life God is commanding. It is a joy to continue to serve this community of faith at Zion Lutheran in partnership with all of you. As I begin my 16th year here at Zion, I am reminded of the above text and how we continue to work together to <u>love the Lord God</u> with everything we have —remembering God is the Lord alone. We are called to <u>teach our children</u> and talk about who God is—God is LOVE! We have hope knowing God is the Lord alone. These words guide us in ALL aspects of our lives. I pray you will take encouragement from these words as we live and lead in our community of faith here at Zion, in our homes, in our work places, in our schools—wherever we are led!

Thank you for your continued support, prayers and encouragement as we continue to "do ministry" together. Thank you to the Zion Staff, Education Servant Staff and all of you—the congregation. I am so blessed to serve with such amazing humans! ~Chris

#### **Church School Ministry (Ages 4-5th Grade)**

Here's a look at our Children's Ministry:

- Three Sessions from which families may choose: Wednesday evenings 4:30-5:30pm or 7:00-8:00pm or Sunday mornings 9:00-10:00am
- Over 120 Students (Preschool-Grade 5) have been attending
- Over 40 Caring Adults serving our young people as Shepherds and Workshop Leaders
- We spend 4-6 weeks on one story learning the story using the multiple intelligences. We recognize students all learn differently so we present the story in multiple ways (music, storytelling, acting, art, science, cooking, movie, games). Our goal is to teach students to learn and explore the Bible story in many different ways.
- Rotations/Bible Stories we explore this year:
  - The Woman at the Well
  - Holy Communion
  - Thomas-Doubts
  - Queen Esther
  - The Minecraft Christmas Story







- We created a special Christmas Production this year using the theme of Minecraft—a video game that uses boxes to build communities. We collected boxes of all shapes and sizes. Pastor Natasha had a vision and Jared Kolles created a beautiful set for us! Chris and Pastor Natasha worked together to pick music, write the script and execute a new way to share the Christmas Story. The students all received t-shirts to celebrate the production. A huge thank you to the Trust Committee for helping us purchase these gifts for the students.
- Weekly Music time includes many camp songs as well as a few songs that are special for each rotation. A huge thank you to **Mikael Trudell** for serving as our weekly music guitarist for church school. The students love jamming out with Mikael during church school.
- Kids' Sabbaths continue to be a wonderful way for us to celebrate each rotation. During each Kids' Sabbath we take the opportunity to sing the songs we have learned as well as tell the story to the congregation.

#### **Family Ministries**

- Family Fun Nights-held six times throughout the summer. Each Wednesday night included supper, worship and a family activity (BINGO, games, etc).
- Family Movie Nights-enjoyed movie, popcorn and fellowship
- Halloween Fellowship Event—We held a fun family event on the Friday before Halloween. We encouraged everyone to wear costumes (including adults). We served supper and then trick or treated around our building. Our Confirmation Students and some caring adults joined us for the evening of fun and fellowship.
- Our Food Faith Family Meals on Wednesday continue to be a great opportunity gather for a meal and fellowship prior to our Wednesday night worship. Three New Teams were formed this year and we are so grateful for families that are wiling to join the chaos in the kitchen and serve a meal for the rest of our faith family.



#### Day Camp

- Day Camp—we had over 50 students Ages 4-5th Grade join us for Day Camp (Vacation Bible School).
- Staff from Camp Metigoshe came to lead the 1st-5th Graders.
- Sarah Hochhalter, Makella Brekke, Kia Torgeson, Maegan Sitter and Chris led the Preschool/Kindergarten campers. The Preschool/Kindergarten campers enjoyed a Construction Theme day camp including building our own snacks and learning about what are some of the important tools we need to build and grow our faith.



- Huge thank you to Brooke Plorin, and Mikael Trudell for continuing to lead our music for Wednesday night worship throughout this past year.
- Continues to be of the largest weekly worship service. Families have embraced this evening as their Sabbath coming for a meal, faith formation and a time of worship.

# **Moms on a Mission**-This group of women meet Monday mornings throughout the school year for a time of fellowship, learning and supporting one another through the ups and downs of

**Adult Faith Formation** 

- for a time of fellowship, learning and supporting one another through the ups and downs of motherhood. The group also leans into the opportunity to serve others and has taken the lead on our yearly Angel Tree project-organizing gifts for over 50 individuals ages infant to 70+.
- **SOUL Sisters**-This group of women meet Monday evenings for several book studies throughout the year. We completed an Advent Study focused on the journey through this season of waiting.
- **Hannah Circle**—This group meets once a month here at Zion. They dive into the Bible Study presented in the Gather magazine—a publication of the Women of the ELCA.
- **RIC Team**—During the fall of 2021, Zion was host to a leadership training through ReconcilingWorks. ReconcilingWorks is an independent Lutheran organization committed to strengthening all of God's beloved for authentic, visible, faithful lives and to work for systemic change within the church and society. Many of the adults who attended this leadership training have continued to meet and study, wrestle and explore specific topics pertaining to these topics.







#### Youth Ministry Annual Report- Kortni Plorin

"But I also want you to think about how this keeps your significance from getting blown up into self-importance. For no matter how significant you are, it is only because of what you are a part of. An enormous eye or a gigantic hand wouldn't be a body, but a monster. What we have is one body with many parts, each its proper size and in its proper place. No part is important on its own... The way God



designed our bodies is a model for understanding our lives together as a church: every part dependent on every other part, the parts we mention and the parts we don't, the parts we see and the parts we don't. If one part hurts, every other part is involved in the hurt, and in the healing. If one part flourishes every other part enters into the exuberance.

-1 Corinthians 12:19-26 MSG



*"It is only because of what you are a part"* Youth ministry would not happen with just me alone. Each one of our kids here at Zion Lutheran have come together to help others in ways they may never know the impact. Together, we have collected nonperishables for The Lord's Cupboard. Together, we have prayed over food and delivered it to those in need on

the Rocky Boy Indian Reservation. Together, we made ashes from palm branches to be used on Ash Wednesday and for many Ash Wednesday's to

come. Together, we have bought Christmas presents for families in need to show that someone still cares. Together, we have cooked meals and pies to give to those in need. Together, we have done and will continue to accomplish a lot.



I alone, can not make any of this possible. One singular kid, can not take any of this possible. But when everyone comes together to cook a meal, go grocery shopping, sit down and



listen to one another, "every other part enters into the exuberance." That exuberance is seen and felt in any given weekly High School youth group, monthly Jr. High youth group or weekly on or off-site confirmation class. I am so honored to be one part of this one body and look forward to accomplishing much more, together. Blessings,

Kortni Plorin Director of Youth and Family Ministry

#### Youth Ministry includes:



- Equipping caring adults to help lead confirmation-20 adult leaders
- Gathering and preparing the yearly confirmation schedule- 128 students 6th-11th grade
- Teaching weekly confirmation classes alongside the Pastor(s)
- Hosting weekly High School youth group eventsapproximately 8-12 students attending
- Hosting monthly Jr. High youth group—approximately 8-15 students attending
- Preparing Senior Sunday and Affirmation of Baptism Sunday
- Attending Synod, local events and retreats for continued spiritual growth for students
- Reading and researching for personal education and growth
- Attending yearly continuing education courses for professional and personal growth
- Coordinating fundraisers for upcoming youth trips
- Communication with parents on a weekly basis.
- Showing support outside of the church by attending school activities



Weekly team meetings

| Income                 | 2022<br>YTD |
|------------------------|-------------|
| Student Deposits       | 80.00       |
| Youth Contingency Fund | 8,175.67    |
| Fundraisers            |             |
| Pop Sales              | 255.65      |
| Sweetheart "No" Dinner | 695.00      |
| Wall of Money          | 500.00      |
| Carmel Rolls           | 2,645.32    |
| Pancake Breakfast      | 784.00      |
| Vendor Fair            | 2,159.80    |
| Water Bottles          | 20.00       |
| Misc. Income           |             |
| Memorial Gifts         | 20.00       |
| Misc. Donations        | 3,049.00    |
| Account Interest       | 1.75        |
| Total Income           | 18,386.19   |

#### Financial Report–LYO

| Expenses         |             | YTD       |  |
|------------------|-------------|-----------|--|
| Trip Expenses    |             | 8,150.00  |  |
| Synod Gathering  | \$580.00    |           |  |
| Pop Machine      | 318.57      |           |  |
| Fundraisers      |             | 662.32    |  |
| Misc. Expenses   |             | 1847.14   |  |
| Total Expenses   |             | 11,558.03 |  |
|                  | 1/1/22      | 12/31/22  |  |
| Checking Balance | \$18,553.34 | 17,204.08 |  |
| Savings Balance  | 1,722.76    | 1,724.50  |  |
| Savings Dalance  |             |           |  |

\*Of the \$18,928.58 total year-end balance, \$11,925.42 is designated to individual youth accounts and \$1,517.90 is designated for the adult chaperones.\*

#### Cub Scout Pack #4432

- Zion continues to be the Charter Organization for Cub Scout Pack #4432.
- We had several scouts "crossover" into Scouting of America in 2022.
- The Scouts had the opportunity to work with a local airman to learn about proper folding of the American flag.
- The Annual Pinewood Derby was held in spring of 2022.
- The Annual Blue and Gold Banquet was held with many parents attending with their scouts.







#### **Outdoor Enhancement Team**

 Our Outdoor Enhancement Team continues to plan, work and build excitement for our Natural Playscape. Picnic Tables/Benches were built this past fall. We are thankful for all who helped during those build days.



# **COMMUNITY OUTREACH**

Zion's Community Outreach has an amazing presence in Minot! Some of the ways we reached out to make our community a better place for our neighbor's were:

- Individuals were helped with rent assistance.
- Individual was provided a Trac phone and Trac phone card for 1 month service
- Individual was provided wind shield repair.
- Provided soup and volunteers for MSU Lutheran Campus Ministry Soup-to-Go events.
- Home Communion has restarted and members of the congregation meet monthly with one or two of our homebound members. Along with providing communion, there is a time for visiting which is very much appreciated.
- Provided gas stamps to households needing a little help to go to and from work or to doctor appointments.
- Funeral serving teams hosted a time for fellowship after memorial services providing hospitality for the grieving family and friends.
- Shared our worship services and programs via YouTube to people who were unable to join us in person. This year on Zion's YouTube channel, we averaged 325 views/week with an average of 126 hours watched per week.
- Pastor's traveled to local assisted living centers and nursing homes to provide a worship service and communion to residents.
- Zion opened its doors to a painting group who meet once a week for fellowship and painting, Narcotics Anonymous, and the Girl Scouts after their building was sold.
- Provided the use of the Fellowship Hall for the "Stepping Up" class (fall prevention for seniors) with leaders from NDSU Extension Office.
- Pastor Natasha served as pastor of the week at Camp Metigoshe.
- Zion's Confirmation Students and Guides conducted the annual "Trick or Can" event collecting food to deliver to The Lord's Cupboard food pantry.
- Held a Halloween fellowship event with meal, trick or treating around the building, and a movie.
- Hosted an Angel Tree at Christmas time for families in our community in need of a little Christmas cheer for both the Northwest Human Services Center and Nexus Path.
- Collaborated with other area churches to provide food and presents for a family in need during Christmas.

\*\*\*The needs for all individuals who received assistance were verified by other local community resources, social workers, etc. The costs were also verified by the company the funds were owed to before assistance was granted.





#### **GROUP & COMMITTEE REPORTS**

#### **Book Club**

Do you enjoy reading?

This year marks the 21st year Zion Book Club has been meeting. Some of our current members have been with the group since its beginning in September of 2003. Over the course of the 21 years, together we have read 158 books. These Books are selected by the members. We choose the books from recommendations of others, current book lists or if something sounds like it will be interesting. We try to choose a "classic" each year and we also try to find a book relating to Biblical History. We make sure our selections are available in both digital and printed form so the members can read in the format that works best for them. The group meets the 2nd Tuesday of each month at 6:30pm at Zion (we do not meet in December or during the summer months). We always welcome new members. Some of the members are not members of Zion. Come when you can as often as you can. We don't take attendance! As a group, we have said many times, what we like about Book Club is that it introduces us to books and authors that we might not otherwise have chosen. It has led to

great discussions!

Here's our book list for the past year and a few for the future:

| January 2022   | The Mustard Seed by Laila Ibrahim                       |
|----------------|---|
| February 2022  | Eleanor Oliphant is Completely Fine by Gail M. Honeyman |
| March 2022     | Raft of Stars by Andrew Graff                           |
| April 2022     | *Didn't Meet-Blizzard*                                  |
| May 2022       | American Dirt by Jeanine Cummins                        |
| September 2022 | A Prayer for Owen Meany by John Irving                  |
| October 2022   | The Winemakers Wife by Kristin Harmel                   |
| November 2022  | The Last Thing He Told Me by Laura Dave                 |
| January 2023   | A Spark of Light by Jodi Piccoult                       |
| February 2023  | The Midnight Library by Matt Maig                       |
| March 2023     | A Gentleman in Moscow by Amor Towles                    |
|                | -   |

That is as far as we have chosen for this year. Come and help us select the books for April and May. We are meeting with social distancing - at least for now.

Submitted by Gladys Garrison

#### **Quilting Ministry**

A nice program honoring the Senior wa done May16th, 2022. Fourteen quilts were wrapped around the senior shoulders during church. We have six quilters meeting during the year. We meet the 3rd Monday each month at 9:00am. We do not meet during the summer or December. It was decided not to make Jean Quilts as that was hard on the sewing machines and us! Machines needed to be repaired-which is expensive! Some quilts are taken home to be done also. Come join us!

In Christ, Mary Ann Stoa

#### **Prayer Shawl Ministry**

In 2022, the Prayer Shawl Ministry members generously continued to create wonderful prayer shawls for people who are grieving or seriously ill. Actually, you can give a prayer shawl to anyone who needs support. The crafters ask for no recognition for their hours of work. They just quietly knit or crochet at their own pace while praying for a recipient they will never meet.

We were able to resume our Yummy for the Tummy auction in December. Thanks to the skilled and generous bakers and candy makers we had three tables full of goodies. Milt Korslien graciously offered to be our fabulous auctioneer again, with the help of the rest of the Korslien clan. We were able to raise over \$2,400 in just over an hour! It always amazes me what big hearts members have. A good time was had by all! The Prayer Shawl Ministry did not need any of the income at this time so we decided to let all of the money go towards camp scholarships. (former camp scholarship recipients were among this year's bakers)

If you know of anyone who knits or crochets and would be willing to help, we can always use more people. We even have a few non-members volunteering their talent. We have simple patterns if you would like or you can use your own. You can work at your own pace whenever and wherever you want. The yarn and needles/crochet hooks are supplied as well! **If you know of someone who is seriously ill or grieving**, pick out a shawl from the display cabinet and bring love and comfort to someone in need.

Thank you for you amazing support!

The Prayer Shawl Ministry

| 2022 Fina  | ncial Repo                    | rt – Prayer Sh                        | awl Ministry                       |
|--|-------------------------------|---------------------------------------|------------------------------------|
| INCOME   |                               | EXPENSES                              |                                    |
| Total Income: \$120.00<br>(\$100 From 2021 YFYT auction) |                               | Hefty Bags:<br>Yarn:<br>Total Expense | \$22.77<br>\$78.84<br>es: \$101.61 |
| Checking Balance:  | <u>1/1/2022</u><br>\$3,720.31 | <u>12/31/202</u><br>\$3,738.70        | _                                  |

#### **Zion Lutheran Church Women (ZLCW)**

The Zion Lutheran Church Women's board has shrunk from five to three members—reflecting the number of women who now attend the only remaining circle—Hannah Circle. The board consists of Helene Anderson, Sonja Hernes, and Mary Ann Stoa.

Hannah circle was able to serve the six Lenten Luncheons in March and April and was also busily planning for the Western Prairie Cluster Gathering which was to be held on April 23<sup>rd</sup>. It had to be canceled due to a big spring snowstorm that affected the whole area of women expected to attend. We had also had to cancel it twice before because of Covid.

We decided not to host any more bazaars due to our advancing age and all the work involved with it. Because of this we were not able to provide scholarships for Bible Campers anymore, but the Trust Committee graciously agreed to be the providers. Funeral serving brought in a total of \$1,775.00 through November.

In November and December, Sonja Hernes presented Temple Talks at 3 services for the annual Thankoffering, and donations amounted to \$1431.03 which was sent in to the national organization.

On Giving Day in February we donated \$300 to the Anne Carlsen School, \$300 to the Salvation Army and \$300 to Project Bee.

In December we made the following donations:

African Village Recovery Project--\$300 ELCA African Women Scholarship--\$400 Kalix--\$200 Lutheran Campus Ministry--\$300 Metigoshe Ministries--\$400 Men's Winter Refuge--\$200 RSI Children's Home--\$300 Salvation Army--\$500 Second Story-\$300 St Joseph's Foundation/Homeless--\$400 Zion Global Missions--\$500 ELCA Women--\$200 Domestic Violence--\$400 Welcome Table--\$200 for a total of \$4600. That plus \$900 on Giving Hearts Day and Thankoffering amounted to \$ 6834.05

Respectfully submitted, Sonja Hernes, President

# Financial Report - Zion Lutheran Church Women (ZLCW)

December 31, 2022

| Income                                       |               | Monthly       | Prior YTD     | YTD        |
|--|---------------|---------------|---------------|------------|
| Cards  |               |               | 21.00         | 21.00      |
| Circles - Regular Offering                   |               |               | 334.00        | 334.00     |
| Donations/Memorials                          |               |               | 235.00        | 235.00     |
| Funerals/Kitchen                             |               |               | 1,775.00      | 1,775.00   |
| Interest Income - Gate City Bank             |               |               | 0.01          | 0.01       |
| Lenten Lunch                                 |               |               | 707.00        | 707.00     |
| Quilts/Baby Blankets or Sweaters             |               | 260.00        | 525.00        | 785.00     |
| Thank Offering                               |               | 754.05        | 677.00        | 1,431.05   |
|  | Total Income: | \$1,014.05    | \$4,274.01    | \$5,288.06 |
|  |               |               |               |            |
| Expenses                                     |               | Monthly       | Prior YTD     | YTD        |
| Advent Breakfast                             |               |               | 0.00          | 0.00       |
| Advent Offering                              |               |               | 0.00          | 0.00       |
| Cards  |               |               | 55.65         | 55.65      |
| ELCA Regular Offering                        |               |               | 0.00          | 0.00       |
| ELCA Thank Offering (ELCA)                   |               | 1,431.03      | 0.00          | 1,431.03   |
| ELCA Cluster dues yearly                     |               |               | 15.00         | 15.00      |
| ELCA Cluster offering                        |               |               | 200.00        | 200.00     |
| ELCA Cluster Gathering (hosting)             |               |               | 132.28        | 132.28     |
| Donations - Domestic Violence                |               | 400.00        | 100.00        | 500.00     |
| Giving Hearts (Yearly)                       |               |               | 926.40        | 926.40     |
| Lenten Lunch                                 |               |               | 629.21        | 629.21     |
| Mothers & Others Expense                     |               |               | 0.00          | 0.00       |
| Misc/Office Supplies (deposit tickets & star | ip)           |               | 153.26        | 153.26     |
| Postage/Processing fees                      |               |               | 16.25         | 16.25      |
| Program Expenses (Gather)                    |               |               | 0.00          | 0.00       |
| Quilting                                     |               |               | 84.62         | 84.62      |
| Funeral Supplies                             |               |               | 54.69         | 54.69      |
| Subscriptions                                |               |               | 0.00          | 0.00       |
| Year End Donations                           |               | 4,200.00      | 0.00          | 4,200.00   |
| Το   | tal Expenses: | \$6,031.03    | \$2,367.36    | \$8,398.39 |
|  |               | Account clo   | osed and tran | sferred to |
| Checking Balance EOM Gate City Svg \$257.40  |               | FWBT 02/09/22 |               |            |
| Checking Balance EOM FWBT                    | \$5,000.00    |               |               |            |
| FWBT - Checking Balance 12/31/2021           | \$5,000.00    |               |               |            |
| YTD Income                                   | \$5,288.06    |               |               |            |
| YTD Expenses                                 | (\$8,398.39)  |               |               |            |
| Checking Delance 40/24/00                    |               |               |               |            |

Checking Balance 12/31/22

\$1,889.68

#### **Building & Properties Committee**

The Building and Properties committee will restart this year. Eric has been an integral part to keeping Zion looking as great inside and outside and it functioning well day to day. We have also added a part-time custodian on Thursdays to free up time for Eric to do much needed building maintenance or snow removal. Thank you, Eric for all you do. Zion has completed some much-needed projects this year.

*Lights* – Eric has replaced all parking lot lights with LED bulbs. This change will save Zion on energy costs and the parking lot is well lit now so we call can feel safer leaving in the evenings.

*Mud-jacking* - SW and SE doors were mud-jacked early fall as the cement was heaving up and was a safety concern for all who enter Zion.

*Preschool Door Awning* – We still have this on the "to-do" list for 2023 to complete. We are seeking bids for this project. Every winter snow storm we are blessed with has caused many hardships for the preschool door. Most storms swirl snow against this door and it is completely covered in a snow drift. I appreciate Eric and Shawn with the preschool that put in so much time to keep this entrance free of snow.

Spring and Fall, we will be asking for congregational help with a Spring and Fall Cleanup around the church grounds. If you are interested, please let Eric or Jen know.

Respectfully Submitted,

Jennifer Barta

Operations Director

#### Sisterhood

There was a lull in Sisterhood activities because of the departure of a few key members. We are back and ready to serve the community. Sisterhood gathered in August to discuss our future. It was unanimous to continue with our quest. We began with a membership drive and supper in September. In October, there was a 'winter wear' and monetary collection for area children. Numerous clothing items were donated and a collection of over \$500.00 was collected from our congregation. November brought attention to the needs at the Central Campus School food pantry and personal care products. Our congregation was again generous. In December, Sisterhood members gathered to send out greetings to homebound members and new members to Zion Lutheran Church.

Thank you Zion members for the many donations you have given to Sisterhood to make these projects and events possible. We are here to serve the Body of Christ. Look for our scheduled events and join us for any or all activities.

Submitted by Cindy Palen & Cindy Nordquist

#### 2021 Financial Report- Sisterhood

| INCOME         |         |          | 1/1/2021   | 12/31/2021 |
|----------------|---------|----------|------------|------------|
| Bake Sale      | \$96.60 | Checking | \$1,568.00 | \$1,648.65 |
| Total Income   | \$96.60 |          |            |            |
| EXPENSES       |         |          |            |            |
| Postage        | \$15.95 |          |            |            |
| Total Expenses | \$15.95 |          |            |            |

# The Lord's Cupboard Food Pantry Garden 2022

Since the spring of 2019 The Lord's <sup>g</sup> Cupboard Garden has been growing



in many ways. Duane Brekke, who has a farm north of Velva, offered the garden space in 2019 and the Pantry Garden was born. Lettuce, cucumbers, tomatoes, carrots, and squash are some of the many vegetables grown in the raised garden beds. Duane's neighbors at the Kasowski farm, as well as individual gardeners in the area, have donated produce. In 2019 over 9,000 pounds of vegetables from the two gardens were distributed at The Lord's Cupboard Food Pantry. Each year we have seen production increase. In 2022 the gardens continued to bear abundantly:

Pantry Garden - 13,500 pounds Kasowski Potatoes - 10,000 pounds 25 Minot Area Gardeners - 8,000 pounds

That makes a total of more than 31,500 pounds! A 350% Increase in four years! Amazing! **Thanks be to God!** 

Volunteer gardener's sign up (via Signup Genius) and tend the garden 3 days each week from June-September, taking care of the planting, weeding and harvesting. Many individuals, church groups and businesses participate as volunteer gardeners. Everyone in the Minot community and surrounding area is welcome to volunteer for gardening. It is with the help of these volunteers that The Lord's Cupboard Food Pantry Garden can be successful.

We give thanks for all the volunteers who shared their willing spirits and hands to make the garden successful and provide for those in our community who need our help! January 2023



Greetings form Lutheran Campus Ministry at Minot State University!

The spring semester of 2022 and fall semester 2022 were back to a more normal experience compared to the previous pandemic laden year. This report will fill you in on LCM activities starting with January of 2022. This is the 90<sup>th</sup> year of LCM presence at Minot State University. As a result of the Reconciling in Christ training in October of 2021, LCM is seen as a safe and welcoming organization to all regardless of beliefs, gender, or ethnicity.

Having gone through previous fundraising training, in April LCM undertook a Spring Campaign to raise funds to support LCM activities. The campaign was successful and helps to keep LCM at MSU sustainable. In addition to the campaign, several grant applications were written and submitted. We were successful in receiving funding from some of those applications, including form the Magic City Lions, Student Government at MSU, and Twice Blessed with St. Joseph's Foundation.

At the end of July 2022, Deacon Anna resigned her LCM call to take a new call as Chaplain at Trinity Hospital and working with hospice and cancer care. LCM has completed its site profile and has completed the process of calling a new member of the clergy to lead LCM at MSU. We are happy to announce that Rev. Rachel Simenson has accepted the call starting in January 2023.

Wednesday night LCM activities organized by student leaders were held throughout the spring of 2022, sometimes face to face and other times online. Anywhere from four to twelve students participated each week. With no rostered leader on campus, those activities were not held in the fall semester. We look forward to resuming activities with students when Rev. Rachel begins her work.

A food pantry is supported by LCM in conjunction with MSU. It has been relocated to the Wellness Center with staffing provided jointly by MSU and LCM. This is a much-needed resource for students and some staff. Area congregations provide donations of food and/or money to support the food pantry. We ask that if money is being given in support of these endeavors, please make checks payable to LCM rather than to MSU and put the purpose in the memo area of the check. MSU cannot legally give the money to LCM to spend. We accept donations of non-perishable food items and with monetary donations purchase additional food items including frozen food. Please do not bring frozen food items as we cannot ensure they would get to the freezers before thawing. We average about 40 individuals making use of the food pantry each week.

Tuesday Soup-To-Go! has grown to serve approximately 475-500 bags of soup, crackers, and snack each Tuesday. Area ELCA churches and camps provide workers to serve the soup. Because of fewer covid restrictions, congregations have been permitted to supply cookies, bars, or peanut butter and jelly sandwiches. In May of 2022 Student Life at MSU awarded LCM the Golden Ladle Award as a thank you for its years of service in feeding students.

In June of 2022 LCM made a presentation at the WND Synod Assembly in Minot. Tours were also provided of MSU by LCM board members and MSU students to show the food pantry, provide info on activities, and show where Tuesday Soup-To-Go! is served. A thank you social was held at Prairie Sky Breads to thank donors giving \$250 or more in the spring campaign.

Thank you for all the support your congregation has provided throughout 2022. This ministry cannot take place without your prayers, financial support, and volunteers. We appreciate all that you do and look forward to working with you all in 2023!

Blessings in Christ, LCM Board of Directors







# **Metigoshe Ministries**



# is Adventure Anchored in Christ where people experience and celebrate the gifts of God in a life together

# 2022 Recap & '23 Plans

2022 was meant to be a "national youth gathering" year for the ELCA, which was unfortunately cancelled. Camp Metigoshe made a decision to quickly pull together a service trip to Montana in order to offer congregations another option for their youth to still have a meaningful trip. We were excited to have 48 participants for our trip.

The Christian Center expansion, which was completed in 2020 at the height of the pandemic, really came into its own in 2022! Numbers for local groups; day use groups; and overnight retreat guests all increased significantly and early registration numbers for 2023 indicate that we can expect that to continue.

Camp Metigoshe remains the ONLY church-related camp in western ND to receive accreditation from the American Camp Association. Last summer was our "on-site visit" year, and we again passed with flying colors!

Although we were able to hold camp prices steady for a number of years, including the duration of the pandemic, we have had to increase the price of camp for 2023. However, Camp Metigoshe continues to be among the best-priced Lutheran summer camps in the country. And most importantly: our strong campership program ensures that no camper is ever turned away from camp due to financial from camp due to financial constraints!

A few important dates to remember!

- ANNUAL MEETING: April 16, 3 pm at the Christian Center. *Be sure to elect your delegates!*WORK DAY: June 3 starting at 9 am help us get camp ready for the year!
  QUILT AUCTION: June 24 at 10 am. For the 2nd year in a row, we set a record in 2022 with total funds raised just over \$94,000! Help us try and extend that record if you can't join us live, viewing & bidding will be online again!



# **Congregational Update**

Metigoshe Ministries is owned and operated by over 70 ELCA congregations in north central North Dakota-and we have wide participation from non-member churches as well. Camp Metigoshe is YOUR Bible camp!

In 2022 Camp Metigoshe continued our "post-pandemic recovery" with 972 youth, families, and adults who experienced "Adventure Anchored in Christ" at Camp Metigoshe on Pelican Lake, and our day camp program returned to serve nearly 750 campers in 24 congregations.

Did you know...

- Camp Metigoshe serves youth entering second grade to graduated seniors.
- Plus, camping programs are available for families and grandparents.
- And there are year-round retreating options for people of all ages at our Christian Center.

For more details about any of our ministry programs - and to register for a week of summer camp or one of our retreats make sure you check out our website at www.metigosheministries.com

# ANNUAL CONGREGATIONAL MEETING OPENING LITURGY

#### Spirit of God, Descend upon My Heart

Recognizing that our faith is a living, busy, active and mighty thing, may the grace of our Lord Jesus Christ and the communion of the Holy Spirit be with each of you.

#### And also with you.

Teach us to love you with all our heart, soul, mind and strength.

#### Receive our prayer, O God.

Descend on our hearts, that we may love others in the ways Jesus loves us.

#### Receive our prayer, O God.

Empower us to be enthusiastic in pursuing your vision for our congregation.

#### Receive our prayer, O God.

Move us to engage issues in our community in Christlike ways, and to pursue deep and authentic relationships with those with whom we serve and partner.

#### Receive our prayer, O God.

Strengthen us to face the barriers we encounter in doing your work, learning to work with others amid disagreement.

#### Receive our prayer, O God.

Give us the ability to adapt to the cultural, economic and social changes that occur in the neighborhoods we serve.

#### Receive our prayer, O God.

Guide us to be a healthy congregation that learns from its failures as well as its successes and offers wisdom to others.

#### Receive our prayer, O God.

As we strive to become the church that we proclaim to be, raise up leaders who focus on the gospel of freedom, forgiveness and reconciliation as given to us through God's indescribable act of love in the death and resurrection of Jesus Christ. Renew us daily in our baptism, that we may discover vitality in our relationships with you, each other and those we serve in the world. **Amen.** 



Text: George Croly, 1780-1860

Music: MORECAMBE, Frederick C. Atkinson, 1841-1897

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