

Zion Lutheran Church, Minot

Church Council Meeting, January 14, 2025

- Meeting called to order by Joe Stenvold
- In attendance at this meeting: Joe Stenvold, Rondi Deaver, Harry Summer, Matt Sundahl, Nicole Martin, Lead Pastor Elaine Sweet, Pastor Natasha Woitzel-Kolles via zoom and Rich Jenson as guest visitor
- Call to devotion by Pastor Elaine
- Introduction of New Council members
- Approval of agenda
  - Executive session as needed moved to end of meeting
  - Next council meeting moved to March 25th
- Recognition of Visitors- Rich Jenson
- Consent agenda was reviewed, including Secretary's minutes, Pastors reports, Faith formation reports, committee reports. Financial Report will be discussed later in meeting
  - Motion was made to approve Consent Agenda minus the financial report by Matt Sundahl, Seconded by Harry Summer. Motion was passed
- NEW BUSINESS
- Election of Officers and Appointment of church treasurer
  - President Joe Stenvold
  - Vice President Amanda Winkels
  - Secretary Sherry Broderick
  - Treasurer-Mike Urand
  - A motion was made by Harry Summer and was Seconded by Nicole Martin. Motion was passed
- 2025 Budget Office Manager Payroll error

- Personnel approved a 5% raise after one year, starting in October 2024. Personnel approved a 3% raise for 2025. This was not noted in 2025 budget. This totals a \$308.37 difference in the 2025 budget for the office manager.
- Discussed amendment that was done to cut spending in half for continuing education. When doing budget it was noted that it was done twice. So what should have been \$4,000 was now budgeted at \$1500 for all staff. Will continue with this budgeted amount. And will look address if additional needs arise.
- Trust Campership Request to provide funds for Zion Campers attending an ELCA Bible Camp. The request was up to \$4,000 from the Trust Fund to provide 1/2 scholarships for campers. Motion was made by Harry Summer and seconded by Matt Sundahl. Motion was passed
- Sign Designs sent a price quote to replace our currently broken sign in front of the church. Verbal recommendation was made to send quote to Building and grounds committee and also Trust Committee for further review.
- Financial Report:
  - There is a \$13,000 deficit to date
  - The contracted snow removal company has been contacted on adjusting the frequency of snow removal on the grounds.
  - Recommendation was also made to monthly transfers instead of a yearly lump sum. This will allow for better budgeting and tracking of spending
  - Suggestions for Funding Ideas were discussed from Finance Committee. These included renting space that is available for community use. Some suggestions included kitchen space use, preschool rent, early outs for school care, Adult day support, also re introducing fee for church school.
  - Motion was made to make transfers to account Monthly was made by Harry Summer and seconded by Matt Sundahl. Motion approved.
  - Motion was made to approve financial report by Matt Sundahl and seconded by Nicole Martin. Motion approved
- Suggestions for council attendance at committee meetings
  - Matt Sundahl will be on Building and Grounds Committee

- Harry Summer on Personnel Committee
  - Rondi Deaver will be on Finance Committee
  - Pastor Natasha will be on Stewardship Committee possibly
  - Nicole Martin will be on Outreach Committee
  - When Welcome and Hospitality Committee is formed roles may be adjusted
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- All items on agenda were addressed and at this time a call to Executive Session was made. Pastor Natasha and Pastor Elaine left the meeting. Luke Schaefer, head of personnel Committee was present via speaker phone and Rich Jensen former counsel President, were recognized as visitors and joined meeting at this time.
  - Executive Session Held
  - Motion to adjourn meeting was made by Matt Sundahl and seconded by Nicole Martin. Motion was passed

Next Council Meeting is scheduled for March 25th, 2025

Submitted by Nicole Martin  
 Church Council Member  
 Zion Lutheran Church