

Feb min

Zion Lutheran Church Minot
Church Council Meeting
Tuesday, February 20, 2024

- Meeting was called to order by President Rich Jensen at 6:30 PM.
- Pastor Elaine opened the meeting with a devotion and a prayer.
- In attendance at this meeting: Rich Jensen, Melissa Helgeson, John Gruenberg, Sherry Broderick, Gary Leslie, Matt Stephens, and Joe Stenvold. Also Pastor Elaine Sveet and Pastor Natasha Kolles.
- All those present introduced themselves.
- No Executive Session is needed for tonight's meeting.
- The agenda was reviewed. There were no additions to the agenda. Motion by Melissa Helgeson to accept the agenda as presented. Second to the motion made by Joe Stenvold. Motion carried.
- There were no visitors at this meeting.
- The consent agenda was reviewed. This included the minutes of the January Council meeting, the pastors' reports, the Faith Formation reports, and committee reports. Motion by Joe Stenvold to approve the consent agenda. Second was by Sherry Broderick. Motion carried.
- New Business:
 - Election of Officers. At the January meeting, Rich Jensen was elected the council president for the upcoming year. Melissa Helgeson was elected Vice President. The positions for Treasurer and Secretary will be filled at this meeting.
 - John Gruenberg will accept the Treasurer position. Motion by Melissa Helgeson to nominate John for this role. A second was from Joe Stenvold. All members voted yes
 - Sherry Broderick will accept the Secretary position. Motion by Melissa Helgeson to nominate Sherry for this role. A second was from John Gruenberg. All members voted yes.
 - Council members who will be the representative to committees were selected:
 - Building and Grounds Committee – Joe Stenvold
 - Personnel Committee – Melissa Helgeson
 - Finance Committee – John Gruenberg
 - Outreach Committee – Joe Stenvold
 - January Financial Report. The report was given and was accepted. Action items from this report:
 - We need to transfer \$393.14 from the Edward Jones Music Enhancement Fund to cover January music expense accounts.

- We need to transfer \$2,760.12 from the Edward Jones Building Fund proceeds to cover the January building expenses.
 - Gary Leslie made a motion to approve both transfers. Melissa Helgeson seconded that motion. Motion carried.
 - Recommendation from Personnel Committee to change organizational chart. The Personnel Committee recommends changing the Zion organizational chart, making Kortni reporting directly to Pastor Elaine, our lead pastor. All members of the staff will report directly to the lead pastor. Because the motion comes from committee, no second is required. After discussion, this motion passed.
 - Progress on New Teams. The Finance Team will be starting next week. The Nominations Committee went really well this past year, but would like to get an earlier start. Outreach and Missions - we have names and it needs to be brought together. The new Welcome and Hospitality Committee will be forming this fall.
 - Membership 2023 in and out. We were given a report listing the fifteen new members Zion received in 2023 as well as the 23 (former) members who transferred out. No action was required.
 - Sale of old MAC computer. We have a MAC computer purchased a few years ago by a former pastor. Because it's a MAC, it's not compatible with any of the other computers we have. There is an opportunity to sell this device to another church. Motion by Gary Leslie to authorize the staff to sell this computer for an amount they can negotiate. Second by Melissa Helgeson. Motion carried.
 - Funding Forward information
 - Other new business
- Old Business
 - Barta overpayment update. Rich Jensen gave a quick overview of what this was for the newer members. We have not been successful in recovering money from a former employee, so a decision needs to be made to either pursue this in small claims court or to use a collection agency. The Council discussed this and decided to go with a collection agency. By consensus, it was decided to go with IC Debt Collection Services for North Dakota. Pastor Elaine will get information to this service.
- Set date of next meeting. Our next meeting will be Tuesday, March 26th at 6:30 PM
- Adjournment. Meeting was adjourned at 8:27 PM